



DERBY DIOCESAN ADVISORY COMMITTEE

GUIDELINES FOR CHURCH NOTICE BOARDS

1. A Faculty is required and should be supported by the following:
 - a. A site plan showing the location of the notice board.
 - b. A drawing showing the design and construction of the noticeboard indicating materials to be used, colour, method of support, etc.
 - c. A brief specification of the work involved.
 - d. A layout of the wording and samples of letter style.

2. Each application is considered on its merits but the following should be considered:

The purpose of a notice board is to communicate information and, therefore a simple design is usually appropriate.

Lettering should be clear and general appearance uncluttered.

The Diocesan Logo can be used if required.

Quality materials and good workmanship will ensure the notice board will last.

3. Check with the Local Planning Authority whether permission is required from them.

Contact: Mrs V Davis – DAC Secretary
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